



HURON COUNTY SHERIFF'S OFFICE

120 SOUTH HEISTERMAN ST. • BAD AXE, MICHIGAN 48413-1399

TELEPHONE (989)269-9910 • FAX (989)269-9811

KELLY J. HANSON, SHERIFF

LT. RYAN NEUMANN
JAIL ADMINISTRATOR

LT. JOSH POWELL
ROAD PATROL SUPERVISOR

DUANE D. MILLER
UNDERSHERIFF

Records Position Opening
1-28-25

The Huron County Sheriff's Office is seeking applicants for a non-licensed full-time deputy sheriff position scheduled to open in late February. A list of general duties and expectations are as follows, and are not to be considered the total duties and expectations of this position, nor are they solely limited to it as well.

- Maintain and be in charge of sheriff office's property rooms.
- Be enthusiastic with excellent people skills, as this position deals with much public interaction, especially via telephone and lobby traffic.
- Have good computer and typing skills.
- Become proficient in body and in car camera video downloads and storage.
- Perform clerical duties.
- Become able to perform law enforcement functions such as finger printing, FOIA, gun registration, sexual offender registry etc.
- Applicants willing to be trained and able to work court security when needed are preferred.
- Applicants willing to be trained and able to do prisoner transports when needed are preferred.
- Applicants willing to be trained and able to work special patrol and/or security details when needed are preferred.

Hours of work will generally be Monday through Friday from 9a to 5p. In times of need, overtime and working on a night or holiday should be expected. Depending on qualifications, starting pay will vary between \$46,310 and \$49,783. Top pay after 4 years will vary between \$49,245 and \$52,936. Benefits include holiday, sick and vacation pay, along with health insurance and defined contribution retirement. Application packets can be picked up at the records office during regular business hours, or can be found on line at www.co.huron.mi.us by clicking on "Sheriff's Office". Unfortunately applicants with felony convictions, or certain misdemeanor convictions can not be considered. Deadline for applying will be 5p February 5, 2025.

Kelly J. Hanson
Huron County Sheriff