

**Huron County Building & Zoning Department
250 E. Huron Avenue, Rm. 102 County Building
Bad Axe, Michigan 48413
PH. (989) 269-9269 FAX (989) 269-3362**

Plan Review Application

Two sets of plans must be submitted for review. All sealed prints must contain a proper cover page with Use Group, Construction Type, Area, Occupant Load, and all of the Architect/Engineer's information. An electronic pdf plan set shall also be provided to the building department in addition to print copies. All plans must be properly dimensioned and all room spaces must be identified for their intended use.

Plans not in compliance with these requirements will not be considered as ready for the plan review process. The ten (10) working day period for completing the plan review will not begin until plans comply with all requirements.

**ALL PLAN REVIEW FEES MUST BE PAID BY THE APPLICANT BEFORE
THE EXAMINATION PROCESS BEGINS**

Name of Project _____

Property I.D. #: _____

Jobsite Location _____

Street/Road Jurisdiction (city, village, township) Section

Applicant Name _____ Phone # _____

Mailing address _____

Applicant Signature

Date

Registered Architect/Engineer: _____ **Phone:** _____
(if applicable) FAX _____

email address: _____

**Registration
Number:** _____

**Mailing
Address** _____

Brief Description of Project:

Commercial Plan Review:

This review process is required of all commercial construction projects, including multi-family, commercial, and industrial projects as well as additions thereto or change of use projects.

Two sets of plans to be submitted, including (on cover page):

- Use Group:
- Construction Type:
- Occupant Load:
- Area:
- Building Height:

Building Plan Review Calculation: Determine total square footage of all work area.

*Please round calculated review fee to nearest whole dollar.

600 SF & under	\$100.00	\$ _____
601 to 1,000 SF.....	\$125.00 + .02 X SF of bldg. (all floors).....		\$ _____
1,001 to 10,000 SF...	\$150.00 + .015 X SF of bldg..(all floors).....		\$ _____
10,001 SF & over....	\$ 300 .00 + .005 X SF of bldg (all floors).....		\$ _____

* COMMERCIAL PROJECTS THAT REQUIRE NEW OR ALTERATIONS TO ELECTRICAL, MECHANICAL, OR PLUMBING SYSTEMS WILL REQUIRE ADDITIONAL PLAN REVIEW FEE AS STATED BELOW:

ELECTRICAL PLAN REVIEW....	\$ 75.00	\$ _____
MECHANICAL PLAN REVIEW....	\$ 75.00	\$ _____
PLUMBING PLAN REVIEW.....	\$ 75.00	\$ _____