

Table of Contents

1 - SUMMONS	2
2 - CONFIDENTIAL CASE INVENTORY	4
3 - COMPLAINT	5
4 - APPLICATION FOR IV-D CHILD SUPPORT SERVICES	6
5 - DOMESTIC VIOLENCE SCREENING	7
6 - RECORD OF DIVORCE	10
7 - UNIFORM CHILD CUSTODY JURISDICTION	11
8 - NOTICE OF HEARING AND MOTION	13
9 - NOTICE OF HEARING	14
10 - FEE WAIVER REQUEST	15
11 - DEFAULT REQUEST AND ENTRY	17
12 - JUDGEMENT OF DIVORCE WITH CHILDREN	18
13 - INSTRUCTIONS FOR JUDGEMENT OF DIVORCE	30
14 - ORDER REGARDING CUSTODY AND PARENTING TIME	31
15 - UNIFORM CHILD SUPPORT ORDER	37
16 - INSTRUCTIONS FORM FOC 10 52 AND FORM FOC 89	41
17 - DOMESTIC RELATIONS JUDGEMENT INFORMATION	47
18 - VERIFIED STATEMENT.foc23	49

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY PROBATE	SUMMONS	CASE NO.
---	----------------	-----------------

Court address Court telephone no.

Plaintiff's name(s), address(es), and telephone no(s).
Plaintiff's attorney, bar no., address, and telephone no.

v

Defendant's name(s), address(es), and telephone no(s).
--

Instructions: Check the items below that apply to you and provide any required information. Submit this form to the court clerk along with your complaint and, if necessary, a case inventory addendum (form MC 21). The summons section will be completed by the court clerk.

Domestic Relations Case

- There are no pending or resolved cases within the jurisdiction of the family division of the circuit court involving the family or family members of the person(s) who are the subject of the complaint.
- There is one or more pending or resolved cases within the jurisdiction of the family division of the circuit court involving the family or family members of the person(s) who are the subject of the complaint. I have separately filed a completed confidential case inventory (form MC 21) listing those cases.
- It is unknown if there are pending or resolved cases within the jurisdiction of the family division of the circuit court involving the family or family members of the person(s) who are the subject of the complaint.

Civil Case

- This is a business case in which all or part of the action includes a business or commercial dispute under MCL 600.8035.
- MDHHS and a contracted health plan may have a right to recover expenses in this case. I certify that notice and a copy of the complaint will be provided to MDHHS and (if applicable) the contracted health plan in accordance with MCL 400.106(4).
- There is no other pending or resolved civil action arising out of the same transaction or occurrence as alleged in the complaint.
- A civil action between these parties or other parties arising out of the transaction or occurrence alleged in the complaint has been previously filed in this court, _____ Court, where it was given case number _____ and assigned to Judge _____ .
The action remains is no longer pending.

Summons section completed by court clerk.

SUMMONS

NOTICE TO THE DEFENDANT: In the name of the people of the State of Michigan you are notified:

1. You are being sued.
2. **YOU HAVE 21 DAYS** after receiving this summons and a copy of the complaint to **file a written answer with the court** and serve a copy on the other party **or take other lawful action with the court** (28 days if you were served by mail or you were served outside this state).
3. If you do not answer or take other action within the time allowed, judgment may be entered against you for the relief demanded in the complaint.
4. If you require special accommodations to use the court because of a disability or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements.

Issue date	Expiration date*	Court clerk
------------	------------------	-------------

*This summons is invalid unless served on or before its expiration date. This document must be sealed by the seal of the court.

SUMMONS

Case No. _____

PROOF OF SERVICE

TO PROCESS SERVER: You are to serve the summons and complaint not later than 91 days from the date of filing or the date of expiration on the order for second summons. You must make and file your return with the court clerk. If you are unable to complete service you must return this original and all copies to the court clerk.

CERTIFICATE / AFFIDAVIT OF SERVICE / NONSERVICE

OFFICER CERTIFICATE

OR

AFFIDAVIT OF PROCESS SERVER

I certify that I am a sheriff, deputy sheriff, bailiff, appointed court officer, or attorney for a party (MCR 2.104[A][2]), and that: (notarization not required)

Being first duly sworn, I state that I am a legally competent adult, and I am not a party or an officer of a corporate party (MCR 2.103[A]), and that: (notarization required)

I served personally a copy of the summons and complaint,

I served by registered or certified mail (copy of return receipt attached) a copy of the summons and complaint,

together with _____
List all documents served with the summons and complaint

_____ on the defendant(s):

Defendant's name	Complete address(es) of service	Day, date, time

I have personally attempted to serve the summons and complaint, together with any attachments, on the following defendant(s) and have been unable to complete service.

Defendant's name	Complete address(es) of service	Day, date, time

I declare under the penalties of perjury that this proof of service has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Service fee	Miles traveled	Fee	TOTAL FEE
\$		\$	
Incorrect address fee	Miles traveled	Fee	
\$		\$	\$

Signature _____

Name (type or print) _____

Title _____

Subscribed and sworn to before me on _____, _____ County, Michigan.
Date

My commission expires: _____ Date Signature: _____
Deputy court clerk/Notary public

Notary public, State of Michigan, County of _____

ACKNOWLEDGMENT OF SERVICE

I acknowledge that I have received service of the summons and complaint, together with _____ Attachments

_____ on _____
Day, date, time

Signature _____ on behalf of _____

STATE OF MICHIGAN CIRCUIT COURT - FAMILY DIVISION COUNTY	CONFIDENTIAL CASE INVENTORY (DOMESTIC RELATIONS AND JUVENILE CODE)	CASE NO. PETITION NO. JUDGE
---	---	--

Plaintiff's name	v	Defendant's name
In the matter of _____		

Instructions: List any known pending or resolved family division cases involving the person(s) named in the complaint or petition or family members of the person(s) named in the complaint or petition. File the completed form with the complaint or petition, but do not attach or staple together. Complete and file additional sheets if necessary.

Examples of family division cases include personal protection orders, divorce, custody, paternity, child support, juvenile delinquency, and child protective proceedings. See MCL 600.1021 for a complete list.

Note: This form is confidential and not to be served on other parties in this case.

Court information (name, number, and county/state)		
<input type="checkbox"/> This court <input type="checkbox"/> Other court or tribunal:		
Case name	Case/File no.	
Assigned judge	Case status <input type="checkbox"/> Pending <input type="checkbox"/> Resolved	Are support or custody/parenting time orders in effect? <input type="checkbox"/> Support <input type="checkbox"/> Custody/Parenting Time

Court information (name, number, and county/state)		
<input type="checkbox"/> This court <input type="checkbox"/> Other court or tribunal:		
Case name	Case/File no.	
Assigned judge	Case status <input type="checkbox"/> Pending <input type="checkbox"/> Resolved	Are support or custody/parenting time orders in effect? <input type="checkbox"/> Support <input type="checkbox"/> Custody/Parenting Time

Court information (name, number, and county/state)		
<input type="checkbox"/> This court <input type="checkbox"/> Other court or tribunal:		
Case name	Case/File no.	
Assigned judge	Case status <input type="checkbox"/> Pending <input type="checkbox"/> Resolved	Are support or custody/parenting time orders in effect? <input type="checkbox"/> Support <input type="checkbox"/> Custody/Parenting Time

Court information (name, number, and county/state)		
<input type="checkbox"/> This court <input type="checkbox"/> Other court or tribunal:		
Case name	Case/File no.	
Assigned judge	Case status <input type="checkbox"/> Pending <input type="checkbox"/> Resolved	Are support or custody/parenting time orders in effect? <input type="checkbox"/> Support <input type="checkbox"/> Custody/Parenting Time

_____ Date

_____ Signature

**STATE OF MICHIGAN
JUDICIAL DISTRICT
JUDICIAL CIRCUIT
COUNTY PROBATE**

COMPLAINT
Page of pages

CASE NO.

Court address

Court telephone no.

Plaintiff's name(s), address(es), and telephone no(s).

Defendant's name(s), address(es), and telephone no(s).

v

Plaintiff's attorney, bar no., address, and telephone no.

Date

Signature

APPLICATION FOR IV-D CHILD SUPPORT SERVICES

(For Privately Filed Domestic Relations Cases Only)

State of Michigan
Friend of the Court

FOR OFFICE USE ONLY		
App Request Date	App Returned Date	IV-D Case Number

Instructions: This is an application for IV-D child support services, and is intended only for parents filing a domestic relations case (divorce, annulment, separate maintenance, paternity, or custody) on their own or through their own attorney. This form is not intended for people without children or those who are not a party to a domestic relations case. This application is designed to be used with a Verified Statement, Judgment Information Form, or other similar court form.

AUTHORITY: 45 Code of Federal Regulations 302.33. **Completion of this application for IV-D child support services is voluntary.**

Domestic Relations Filing/Docket Number (if available)	Who does the child(ren) live with most of the time? (This information is used for administrative purposes only and has no impact on any pending custody hearings.) <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Both
What is your relationship to the child(ren) for whom you are applying for child support services? <input type="checkbox"/> Mother <input type="checkbox"/> Father	

A. Mother's Information

Mother's Name (First, Middle, Last)	Mother's Social Security Number
Mother's Mailing Address (Street, City, State, Zip Code)	Mother's Telephone Number

B. Father's Information

Father's Name (First, Middle, Last, Suffix)	Father's Social Security Number
Father's Mailing Address (Street, City, State, Zip Code)	Father's Telephone Number

C. Family Violence Disclosure

I believe that disclosure of my address or other identifying information may result in physical or emotional harm to me or the child(ren). If yes, additional information will be requested by Friend of the Court staff.

Yes No

D. Acknowledgement for Child Support Recipient

If I am sent money in error or overpaid, the Michigan IV-D child support program will take action to correct this error. By checking the "yes" box below, I give the IV-D program permission to pay back the error or overpayment by keeping 25% (or otherwise as directed below) from my future child support payments. If I later change my mind, I must contact the Friend of the Court office. Failure to check "yes" has no effect on my eligibility for IV-D child support services.

Yes (Check one if different than 25%) 10% 50%

No, please contact me before you try to recover an amount from my support payments.

E. Acknowledgement for Applicant

I understand that I must provide my Social Security number pursuant to the Social Security Act, 42 USC 66(a)(13), in order for Michigan's child support program to provide services.

I have received or have had an opportunity to review a copy of DHS-Pub-748, *Understanding Child Support: A Handbook for Parents*, at www.michigan.gov/childsupport in the Popular Forms section. I understand that I can also ask for a printed copy from the Friend of the Court.

I request child support services available under Title IV-D of the Social Security Act for the child(ren) listed in my domestic relations court filing (refer to DHS-Pub-748 for a list of available services).

Applicant or Attorney of Record Signature (Signature is required) Applicant or Attorney of Record Printed Name Date

If signed by an attorney, (s)he is acting on behalf of _____
Printed Name (Required)

The Michigan Department of Health and Human Services (MDHHS) does not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, genetic information, sex, sexual orientation, gender identity or expression, political beliefs or disability.

Return this completed application to your local Friend of the Court Office.

STATE OF MICHIGAN CIRCUIT COURT	DOMESTIC VIOLENCE SCREENING	CASE NO. and JUDGE
--	------------------------------------	---------------------------

Your name: _____ Date: _____
First, middle, and last name

Our goal is to provide a safe environment for families with a friend of the court case. We often meet with both parents. However, there are times bringing both parents together may not be appropriate. Your answers to the following questions will help us determine whether both parents can meet together in a safe environment. The information you provide can only be viewed by judges, referees, and friend of the court staff. It cannot be viewed by the other parent or his or her attorney, and it cannot be used in any court proceedings. Please answer the following questions to the best of your ability.

1. Do you feel safe around the other parent? yes no If no, please explain: _____

2. Is there currently or has there ever been a personal protection order or a no contact order limiting contact between you and the other parent? yes no If yes, please explain and include when and where:

3. Is there currently or has there ever been a personal protection order or a no contact order issued against the other parent or you by someone else? yes no Unknown about other parent If yes, please explain and include when and where:

4. Have the police been called to your home or involved in any incidents in the past year between you and the other parent? yes no If yes, please describe: _____

5. Have you or the other parent been arrested in the past year? yes no

If yes, please describe: _____

6. Have you ever felt unsafe around the other parent? yes no

If yes, please explain: _____

7. Is there currently or has there ever been child protective (abuse/neglect) actions involving you and/or the other parent in Michigan or any other state or country? yes no unknown about other parent

If yes, please explain: _____

8. Do you have any concerns about discussing issues regarding your children in front of the other parent? yes no

If yes, please explain: _____

9. Are you afraid that the other parent will harm or pressure you during or after a friend of the court meeting because of what is discussed in the meeting? yes no If yes, please explain _____

10. Do you have any concerns about sitting in the same room with the other parent? yes no

If yes, please explain: _____

11. Do you think you can speak up for yourself in a friend of the court meeting if the other parent is also present?

yes no If no, please explain: _____

12. Has the other parent ever made you feel threatened or harassed? yes no

If yes, please explain: _____

13: Is there anything not already discussed that would prevent you from participating in a friend of the court meeting with the other parent? yes no If yes, please explain: _____

Your safety is important, so please contact us to discuss any safety concerns you may have and what can be done to address your concerns.

Date

Signature

**RECORD OF
DIVORCE OR ANNULMENT**
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
By authority of MCL 333.2813.

Court Case Number _____

State File Number _____

County _____

1. Plaintiff's Full Name _____ 2. Plaintiff's Birthdate _____
 Male Female (First, Middle, Last) (Month, Day, Year)

3. Last Name Before First Married (if different) _____

4. Plaintiff's Residence _____
(City, Village, or Township) (County) (State)

5. Plaintiff's Birthplace _____ 6. Number of this Marriage _____
(State or Foreign Country) (First, Second, etc. - Specify)

7. Defendant's Full Name _____ 8. Defendant's Birthdate _____
 Male Female (First, Middle, Last) (Month, Day, Year)

9. Last Name Before First Married (if different) _____

10. Defendant's Residence _____
(City, Village, or Township) (County) (State)

11. Defendant's Birthplace _____ 12. Number of this Marriage _____
(State or Foreign Country) (First, Second, etc. - Specify)

13. Place of this Marriage _____
(City, Village, or Township) (County) (State or Foreign Country)

14. Date of this Marriage _____ 15. Date Couple Last Resided _____
(Month, Day, Year) in Same Household Check if Not Separated (Month, Day, Year)

16. Number of Minor Children in Household at Separation Date (Filing Date if Not Separated) _____
 Check If None (Number)

17. Plaintiff's Attorney _____
(Name - Type or Print) (Bar Number)

18. Attorney's Address _____
(Number and Street) (City) (State) (Zip Code)

19. Judgment of _____ 20. Number of Minor Children Whose
(Divorce/Annulment - Specify) Physical Custody was Awarded to: Plaintiff _____ Defendant _____ Joint _____ Other _____
(Number) (Number) (Number) (Number)

No Children Unknown

21. Judgment Recorded on _____ 22. I certify that this Divorce was granted on _____
(Month, Day, Year) (Month, Day, Year)

23. Certifying Official _____
(Signature) (Title) (Date Signed)

Failure to provide the required information is a misdemeanor punishable by imprisonment
of not more than 1 year or a fine of not more than \$1,000.00 or both.

STATE OF MICHIGAN JUDICIAL CIRCUIT PROBATE COURT COUNTY	UNIFORM CHILD CUSTODY JURISDICTION ENFORCEMENT ACT AFFIDAVIT	CASE NO. and JUDGE
--	--	--------------------

Court address

Court telephone no.

CASE NAME:

1. The name and present address of each child (under 18) in this case is:

2. The addresses where the child(ren) has/have lived within the last 5 years are:

3. The name(s) and present address(es) of custodians with whom the child(ren) has/have lived within the last 5 years are:

4. I do not know of, and have not participated (as a party, witness, or in any other capacity) in any other court decision, order, or proceeding (including divorce, separate maintenance, separation, neglect, abuse, dependency, guardianship, paternity, termination of parental rights, and protection from domestic violence) concerning the custody or parenting time of the child(ren), in this state or any other state, **except:** Specify case name and number, court name and address, and date of child custody determination, if one.

5. I do not know of any pending proceeding that could affect the current child custody proceeding, including a proceeding for enforcement or a proceeding relating to domestic violence, a protective order, termination of parental rights, or adoption, in this state or any other state, **except:** Specify case name and number, court name and address, and nature of the proceeding.

 That proceeding is continuing. has been stayed by the court.
 Temporary action by this court is necessary to protect the child(ren) because the child(ren) has/have been subjected to or threatened with mistreatment or abuse or is/are otherwise neglected or dependent. Attach explanation.

6. I do not know of any person who is not already a party to this proceeding who has physical custody of, or who claims rights of legal or physical custody of, or parenting time with, the child(ren), **except:** State name(s) and address(es) of each person.

7. The child(ren)'s "home state" is _____ . See next page for definition of "home state."

STATE OF MICHIGAN JUDICIAL CIRCUIT JUDICIAL DISTRICT COUNTY	NOTICE OF HEARING AND MOTION	CASE NO.
--	-------------------------------------	-----------------

Court address Court telephone no.

Plaintiff name(s)
Plaintiff's attorney, bar no., address, and telephone no.

v

Defendant name(s)
Defendant's attorney, bar no., address, and telephone no.

NOTICE OF HEARING

1. Motion title: _____
2. Moving party: _____
3. This matter has been placed on the motion calendar for:

Judge	Bar no.	Date	Time
Hearing location <input type="checkbox"/> Court address above <input type="checkbox"/>			

4. If you require special accommodations to use the court because of disabilities, please contact the court immediately to make arrangements.

MOTION

Date

/s/
Signature

CERTIFICATE OF MAILING

I certify that on this date I served a copy of this notice of hearing and motion on the parties or their attorneys by first-class mail addressed to their last-known addresses as defined by MCR 2.107(C)(3).

Date

/s/
Signature

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	NOTICE OF HEARING	CASE NO. and JUDGE
---	-------------------	--------------------

Court address

Court telephone no.

Plaintiff's name, address, and telephone no.

Attorney:

v

Defendant's name, address, and telephone no.

Attorney:

A hearing will be held

Date: _____

Time: _____

Location: _____

Judge/Referee: _____

Referee

for the following purpose:

- The defendant is required to attend this hearing.
- The plaintiff is required to attend this hearing.

If you require accommodations to use the court because of a disability, or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements. When contacting the court, provide your case number(s).

CERTIFICATE OF MAILING

I served a copy of this notice on the parties or their attorneys by first-class mail addressed to their last-known addresses as defined by MCR 3.203. I declare under the penalties of perjury that this certificate of mailing has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Signature

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY PROBATE	FEE WAIVER REQUEST	CASE NO. and JUDGE
--	---------------------------	---------------------------

Court address _____ **Court telephone no.** _____

Plaintiff/Petitioner's name, address, and telephone no.	v	Defendant/Respondent's name, address, and telephone no.
Plaintiff/Petitioner's attorney, bar no., address, and telephone no.		Defendant/Respondent's attorney, bar no., address, and telephone no.

In the matter of _____

Instructions: Complete this form and file it with the court. After you receive a decision on your request, you must serve your request and the decision on the other party(ies).

I request a waiver of my filing fees for the following reason: (Check 1, 2, or 3)

- 1. I receive the following type(s) of public assistance because of indigence:
 - Food Assistance Program through the State of Michigan (also known as FAP or SNAP)
 - Medicaid (including Healthy Michigan, CHIP, and ESO)
 - Family Independence Program through the State of Michigan (also known as FIP or TANF)
 - Women, Infants, and Children benefits (WIC)
 - Supplemental Security Income through the federal government (SSI)
 - Other means-tested public assistance: _____

My public assistance case number(s) (if any) is _____
Write "none" if no case number. Do not write your SSN.

- 2. I am represented by a legal services program or I receive assistance from a law school clinic because of indigence. The name of the legal services program or law school clinic is _____

- 3. I am unable to pay the fees and I did not check item 1 or 2 above.
 My gross household income is \$ _____ every _____
Week/Two weeks/Month/Year
 The number of people in my household is _____
 My source of income is _____
 List assets and their worth, such as bank accounts. If you need more space, attach a separate sheet.

List obligations and how much you pay, such as rent or other debts. If you need more space, attach a separate sheet.

I declare under the penalties of perjury that this request has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date	Signature
Approved, SCAO Form MC 20, Rev. 10/19 MCR 2.002 Page 1 of 2	Distribute form to: Court Applicant Other parties Friend of the court (when applicable)

CLERK WAIVER

1. Payment of filing fees is waived.

Signature of court clerk and date

ORDER

IT IS ORDERED:

1. Payment of filing fees is waived because:
- a. Your gross household income is under 125% of the federal poverty guidelines.
 - b. Your gross household income is above 125% of the federal poverty guidelines, but payment of the fees would constitute a financial hardship for you.
 - c. Other:

If you become able to pay the fees before this case is resolved, you must notify the court.

2. The fee waiver request is denied because:
- a. Your gross household income is above 125% of the federal poverty guidelines and payment of the fees would not constitute a financial hardship for you.
 - b. Other:

Judge/Magistrate (when authorized) signature and date

NOTICE

IF YOUR REQUEST WAS DENIED: To continue your case and preserve your filing date, you have 14 days from the issue date below to pay the filing fees or request a review. To request a review, fill out a Request for Review of Denied Fee Waiver (form MC 114) and file it with the court.

Issue date (completed by clerk)

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT	DEFAULT REQUEST AND ENTRY	CASE NO.
---	--------------------------------------	-----------------

Court address

Court telephone no.

Plaintiff name(s), address(es), and telephone no(s).

Defendant name(s), address(es), and telephone no(s).

v

Plaintiff's attorney, bar no., address, and telephone no.

Defendant's attorney, bar no., address, and telephone no.

Party in default: _____

REQUEST

1. I request the clerk to enter the default of the party named above for failure to plead or otherwise defend as provided by law.
2. The defaulted party is not an infant or incompetent person.
3. It is unknown whether the defaulted party is in the military service. The defaulted party is not in the military service.
 The defaulted party is in the military but there has been notice of pendency of the action and adequate time and opportunity to appear and defend has been provided. Attached, as appropriate, is a waiver of rights and protections provided under the Servicemembers Civil Relief Act. Facts upon which this conclusion is based are: (specify)
4. This request is made on my personal knowledge and, if sworn as a witness, I can testify competently to the facts in this request.

I declare under the penalties of perjury that this request has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Applicant/Attorney signature

Bar no.

NOTE: Default can be entered by a district court clerk without the request of a party.

DEFAULT ENTRY

The default of the party named above for failure to plead or otherwise defend is entered.

Date

Court clerk

CERTIFICATE OF MAILING

I certify that on this date I served copies of this default on the appropriate parties or their attorneys by first-class mail addressed to their last-known addresses as defined by MCR 2.107(C)(3).

Date

Signature

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	JUDGMENT OF DIVORCE WITH CHILDREN	CASE NO. and JUDGE
--	--	---------------------------

Court address Court telephone no.

Plaintiff's name, address, and telephone no.

v

Defendant's name, address, and telephone no.

1. This judgment is entered after trial. after default. on consent of the parties.
2. The plaintiff filed a complaint for divorce against the defendant.
3. **THE COURT FINDS** that there has been a breakdown of the marriage relationship to the extent that the objects of matrimony have been destroyed and there remains no reasonable likelihood that the marriage can be preserved.

IT IS ORDERED:

4. The marriage between the plaintiff, _____, and the defendant, _____, is dissolved and the parties are now divorced.

5. Custody of the minor child(ren), _____, is as follows:

- a. Legal custody is awarded to plaintiff. defendant. both parties, jointly.
- b. Physical custody is awarded to plaintiff. defendant. both parties, jointly.
- c. This court is not going to make a determination as to custody of the minor child(ren) because Michigan is not the child(ren)'s home state. (Paragraphs 6-13 below do not apply.)
- 6. A parent with physical custody must notify the friend of the court in writing whenever the address of a minor child changes.
- 7. The domicile of the minor child(ren) may not be moved from the State of Michigan without prior approval of the court.
- 8. Pursuant to MCL 722.31 neither party shall move more than 100 miles away from where they lived at the beginning of this case, and the child(ren) have a legal residence with each parent.
 - MCL 722.31 does not apply because the parties lived more than 100 miles away from each other when this case began.
 - MCL 722.31 does not apply because one of the parties is granted sole legal custody of the parties' minor child(ren).
 - The parties agree that either party may move more than 100 miles from where the parties lived when this case was filed, as long as they still live in the State of Michigan.

9. Except as provided in item 10, neither parent shall exercise parenting time in a foreign country/nation that is not a party to the Hague Convention on the Civil Aspects of International Child Abduction.

10. Based on written agreement of the parties, _____ may exercise parenting
Name
time in _____, which is not a party to the Hague Convention on the Civil
Name of foreign country/nation
Aspects of International Child Abduction.

11. The parents shall cooperate with respect to a child so as, in a maximum degree, to advance a child's health, emotional, and physical well-being and to give and afford a child the affection of both parents and a sense of security. Neither parent will, directly or indirectly, influence a child so as to prejudice a child against the other parent. Each parent will endeavor to guide a child so as to promote the affectionate relationship between a child and the other parent. The parties will cooperate with each other in carrying out the provisions of this order for a child's best interests. Whenever it seems necessary to adjust, vary, or increase the time allotted to either party, or otherwise take action regarding a child, each of the parties shall act in the best interests of the child. Neither party shall do anything which may estrange the other from the child, injure the child's opinion of the other party, or which will hamper the free and natural development of the child for the other party.

12. **Parenting time** is established as follows:

13. **Child support:**

a. Child support, child care, health care and other medical insurance and support costs are provided for in the Uniform Child Support Order, entered contemporaneously with this judgment of divorce and incorporated by reference.

b. A Uniform Support Order is not required because:

i. support cannot presently be ordered in this action. This court recognizes that in _____,
Case number
the _____ in _____ has issued the
Name of court State
controlling support order that already requires _____ to pay
Name of payor
support for the child(ren) in this case and currently retains exclusive jurisdiction.

ii. the court lacks sufficient personal jurisdiction over the nonresident defendant to enter a support order.

14. **Spousal support:**

- Neither party is awarded spousal support and spousal support is forever barred.
- Spousal support is reserved.
- Spousal support is awarded according to the attached Uniform Spousal Support Order.

15. **Personal property:**

- Each party is awarded the personal property now in his/her possession and is fully responsible to pay any debt related to that property. The other party has no claim to that property.
- The parties' personal property is divided according to the attached Personal Property and Debt Addendum.

16. **Debt:**

- There are no debts to be divided.
- Each party is responsible for paying the debts in his/her name.
- Debts are divided according to the attached Personal Property and Debt Addendum.

17. **Vehicles:**

- The parties do not own any vehicles.
- Each party will keep the vehicle(s) now in his/her name and possession, and is fully responsible to pay any debt related to the vehicle(s). The other party has no claim to any vehicle in the other's name and possession.
- The parties own vehicle(s) that are to be divided according to the attached Vehicle Addendum.

18. **Real Property:**

- The parties do not own any real property.
- The parties own real property that is awarded according to the attached Real Property Addendum.

19. **Pension Rights:**

- There are no pensions, annuities, individual retirement accounts or other types of retirement plans or accounts, whether vested or unvested, accumulated or contingent, to be divided.
- Each party is awarded his/her own pensions, annuities, individual retirement accounts or other types of retirement plans or accounts, whether vested or unvested, accumulated or contingent, as his/her own sole and separate property.
- Pensions, annuities, individual retirement accounts or other types of retirement plans or accounts, whether vested or unvested, accumulated or contingent, are divided according to the attached Pension/Retirement Account Addendum.

20. **Life Insurance:** Except as otherwise preserved in this judgment, any interests of either party in any insurance policy or insurance contract on the life of the other party, as beneficiary or otherwise, are extinguished. Each party holds the policy(ies) free and clear of the claim of the other.

21. **Tax Returns:** Federal and state income tax deductions, credits, and exemptions for the minor child(ren) are awarded according to the attached Income Tax Addendum. If the parent claiming the deductions, credits, and exemptions in a given tax year is not the parent with whom the child(ren) lived for the greater number of nights during the year, the other parent shall file IRS form 8332 to release his/her claim to the dependent tax benefits for that tax year.

22. **Health Insurance Availability through COBRA:** Either party may obtain coverage for himself/herself under the other party's present medical or health insurance policy carried through his/her employment pursuant to the provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). Each party shall, immediately upon entry of this judgment of divorce, notify his/her respective plan administrator of this provision, to enable the plan administrator to give proper notice to the other party pursuant to COBRA.

23. **Documents:** Within a reasonable time after this judgment is entered, each party shall properly prepare and deliver to the other party all the documents required to divide the property and debt as ordered in this judgment. A certified copy of this judgment may be recorded to effect such a transfer, if necessary.

24. **Hidden Assets:** If either party has hidden any of his/her assets from the other party, the issue of property division in the divorce may be reopened on the motion of either party. If this motion were to be granted, this court would then resolve the distribution of any previously undisclosed assets.

25. **Costs and Fees:** Any previously suspended costs and fees of this case shall be
 paid by the plaintiff. paid by the defendant. waived permanently.

26. The plaintiff's defendant's name shall be changed to _____.

27. **Attachments:** The following addendums are attached and incorporated into this judgment of divorce.

- | | | |
|--|--|--|
| <input type="checkbox"/> Personal Property and Debt Addendum | <input type="checkbox"/> Vehicle Addendum | <input type="checkbox"/> Real Property Addendum |
| <input type="checkbox"/> Pension/Retirement Account Addendum | <input type="checkbox"/> Income Tax Addendum | <input type="checkbox"/> Parenting Time Addendum |

28. Other provisions:

29. **Settlement of Claims Between the Parties:** This judgment resolves the last pending claim and closes this case.

30. **When Judgment Becomes Final:** This judgment is effective and final upon its date of entry.

31. **Jurisdiction Retained:** This court retains jurisdiction of this matter to enforce all the terms of this judgment of divorce.

┌

Judge signature and date

Approved:

Plaintiff signature

Date

Defendant signature

Date

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	JUDGMENT OF DIVORCE, WITH CHILDREN PERSONAL PROPERTY AND DEBT ADDENDUM	CASE NO. and JUDGE
---	---	--------------------

Court address

Court telephone no.

Plaintiff name

v

Defendant name

The plaintiff is awarded the following personal property, free and clear of any claim of the defendant:

The defendant is awarded the following personal property, free and clear of any claim of the plaintiff:

The plaintiff is responsible for the following debts, and shall not hold the defendant responsible for these debts:

The defendant is responsible for the following debts, and shall not hold the plaintiff responsible for these debts:

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	JUDGMENT OF DIVORCE, WITH CHILDREN VEHICLE ADDENDUM	CASE NO. and JUDGE
---	---	--------------------

Court address _____ Court telephone no. _____

Plaintiff name	v	Defendant name
----------------	---	----------------

The plaintiff defendant is awarded the following vehicle, free and clear of any right, title, or interest of the other party.

Year Make Model Vehicle Identification number (VIN)

The plaintiff defendant is responsible for all loan payments for the vehicle. The plaintiff defendant shall not hold the other party responsible for any debt associated with the vehicle.

or

There is no loan or debt to repay with regard to the vehicle.

The plaintiff defendant is awarded the following vehicle, free and clear of any right, title, or interest of the other party.

Year Make Model Vehicle Identification number (VIN)

The plaintiff defendant is responsible for all loan payments for the vehicle. The plaintiff defendant shall not hold the other party responsible for any debt associated with the vehicle.

or

There is no loan or debt to repay with regard to the vehicle.

The plaintiff defendant is awarded the following vehicle, free and clear of any right, title, or interest of the other party.

Year Make Model Vehicle Identification number (VIN)

The plaintiff defendant is responsible for all loan payments for the vehicle. The plaintiff defendant shall not hold the other party responsible for any debt associated with the vehicle.

or

There is no loan or debt to repay with regard to the vehicle.

The plaintiff defendant is awarded the following vehicle, free and clear of any right, title, or interest of the other party.

Year Make Model Vehicle Identification number (VIN)

The plaintiff defendant is responsible for all loan payments for the vehicle. The plaintiff defendant shall not hold the other party responsible for any debt associated with the vehicle.

or

There is no loan or debt to repay with regard to the vehicle.

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	JUDGMENT OF DIVORCE, WITH CHILDREN REAL PROPERTY ADDENDUM	CASE NO. and JUDGE
--	--	---------------------------

Court address _____ Court telephone no. _____

Plaintiff name _____

v

Defendant name _____

The parties own real property located at _____
Address

The legal description is:

The parcel identification number is _____.

This property is awarded to the plaintiff. awarded to the defendant. awarded to both plaintiff and defendant, and will be sold within a reasonable time after the Judgment of Divorce is entered.

The plaintiff defendant both parties is/are responsible for the mortgage, insurance, taxes, liens, and any other costs and debts associated with this property.

The parties will share equally in the profit or loss from the sale, and in any related expenses. The property will be placed on the open market for sale at a price agreed upon by the parties. The parties will hold the property as tenants in common until the sale. Both parties will cooperate with regard to the sale and the execution of all necessary documents required at the time of the sale.

The plaintiff defendant shall refinance the home and remove the plaintiff's defendant's name.

The plaintiff defendant shall sign a quitclaim deed to the property within 30 days of entry of the judgment for the benefit of the plaintiff defendant.

The parties own real property located at _____
Address

The legal description is:

The parcel identification number is _____.

This property is awarded to the plaintiff. awarded to the defendant. awarded to both plaintiff and defendant, and will be sold within a reasonable time after the Judgment of Divorce is entered.

The plaintiff defendant both parties is/are responsible for the mortgage, insurance, taxes, liens, and any other costs and debts associated with this property.

- The parties will share equally in the profit or loss from the sale, and in any related expenses. The property will be placed on the open market for sale at a price agreed upon by the parties. The parties will hold the property as tenants in common until the sale. Both parties will cooperate with regard to the sale and the execution of all necessary documents required at the time of the sale.

- The plaintiff defendant shall refinance the home and remove the plaintiff's defendant's name.

- The plaintiff defendant shall sign a quitclaim deed to the property within 30 days of entry of the judgment for the benefit of the plaintiff defendant.

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	JUDGMENT OF DIVORCE, WITH CHILDREN INCOME TAX ADDENDUM	CASE NO. and JUDGE
---	--	--------------------

Court address Court telephone no.

Plaintiff name

v

Defendant name

Income tax deductions, credits, and exemptions shall be divided as follows (check one).

The parent with whom the child(ren) live for the greater number of nights during the year is awarded the income tax deductions, credits, and exemptions for the minor child(ren), including state, federal, or local tax returns, based on IRS Publication 501.

OR

The plaintiff is awarded the income tax deductions, credits, and exemptions for the minor child(ren), including state, federal, or local tax returns, for all tax years, beginning in the year _____ .

OR

The defendant is awarded the income tax deductions, credits, and exemptions for the minor child(ren), including state, federal or local tax returns, for all tax years, beginning in the year _____ .

OR

The plaintiff is awarded the income tax deductions, credits, and exemptions for the following minor child(ren)

_____ ,

and the defendant is awarded the income tax deductions, credits, and exemptions for the following minor child(ren),

_____ ,

including state, federal or local tax returns, for all tax years, beginning in the year _____ .

OR

The plaintiff and defendant shall each claim all the income tax deductions, credits, and exemption(s) in alternating years, beginning in the year _____ with the plaintiff defendant claiming all income tax deductions, credits, and exemption(s) for the minor child(ren), including state, federal, and local tax returns for even-numbered tax years and the plaintiff defendant claiming all income tax deductions, credits, and exemption(s) for the minor child(ren), including state, federal, and local tax returns for odd-numbered tax years.

Original - Court
1st copy - Defendant

2nd copy - Plaintiff
3rd copy - Return

STATE OF MICHIGAN

JUDGMENT OF DIVORCE

CASE NO.

PENSION/RETIREMENT ACCOUNT ADDENDUM

Court address

Court telephone no.

Plaintiff name

v

Defendant name

Instructions for the Judgment of Divorce, CC-MLH 413 or CC-MLH 412

Your Judgment of Divorce is the final order in your divorce case. It must be completed by the Plaintiff and signed by the judge before your divorce is final. It must state all the terms of your divorce, including those dealing with division of property and debt, and spousal support (if agreed upon or awarded by the court). If your divorce includes minor children, the Judgment must also include provisions for child custody, parenting time, and child support. **Be sure to complete any Judgment addenda (for example, the Personal Property and Debt Addendum, Vehicle Addendum, Real Property Addendum, Pension/Retirement Account Addendum, Income Tax Addendum, Parenting Time Addendum) that apply to your case. These are part of your Judgment of Divorce.**

Read the article [How to Fill Out, Serve, and File Court Forms](#) for help filling out the caption (the top part) of your Judgment of Divorce.

If you and your spouse agreed on all the terms of your divorce, your Judgment should include all of your agreements. If your case went to trial on certain issues because you and your spouse could not agree, your Judgment must include everything the judge ordered in addition to any terms that you and your spouse agreed on. If your spouse was defaulted, then the Judgment provisions will be based on what you (the Plaintiff) are asking the judge to order.

It is very important for the Judgment of Divorce to contain the exact terms of your agreements. If the other party fails to do something that you agreed on, the judge can only enforce what is written in the Judgment. It is not easy to ask the court to change a Judgment of Divorce if it was not completed correctly the first time.

If you need help filling out your Judgment of Divorce or want it to be reviewed by a lawyer, use the [Guide to Legal Help](#) to get lawyer referral information. If you have questions about the Judgment of Divorce form, you can ask Michigan Legal Help using our LiveHelp chat.

To read instructions about what to do with the form once you have completed it, go to the toolkit page that applies to you: [Divorce without Minor Children](#) or [Divorce with Minor Children](#). To see the instructions, scroll past the Common Questions until you see the "Checklist" heading. Select your county, and then step-by-step instructions for each step of the divorce process will appear.

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	ORDER REGARDING CUSTODY AND PARENTING TIME	(A) CASE NO.
--	---	---------------------

Court address Court telephone no.

(B) Plaintiff's name, address, and telephone no.

Third party's name, address, and telephone no.

v

Defendant's name, address, and telephone no.

(C) Date: _____

Judge: _____ Bar no.

- (D)** 1. This order is entered after hearing.
 on consent/stipulation of the parties.
 after friend of the court alternative dispute resolution.

(E) THE COURT FINDS:

2. A motion requesting custody, parenting time, and support or a change to custody, parenting time, and support was filed.
3. A response to the motion was filed.
4. A change of circumstances does does not exist that warrants a custody order or a change in custody.
5. Proper cause does does not exist that warrants a custody order or a change in custody.
6. It is is not in the best interests of the child(ren) to establish change parenting time.
7. A material change of circumstances exists that warrants a change in the support order.
8. The parties met through the friend of the court alternative dispute resolution process. During the course of the alternative dispute resolution process the parties reached the agreement set forth in this order.
9. It is in the best interests of the child(ren) to dismiss the motion.

IT IS ORDERED:

10. The motion regarding custody, parenting time, and support is dismissed. The prior order remains in effect.
11. Custody is granted as follows:
 Name(s) of child(ren): _____
 Joint legal to plaintiff. defendant. third party.
 Unless otherwise agreed, a parent whose custody or parenting time of a child is governed by this order shall not change the legal residence of the child except in compliance with MCL 722.31.
 Joint physical to plaintiff. defendant. third party.
 Sole legal to plaintiff. defendant. third party.
 Sole physical to plaintiff. defendant. third party.

12. Parenting time is established. changed as follows:
 Explain in detail what the court has ordered.

(See page 2 for the remainder of the order.)

13. The parents shall cooperate with respect to a child so as, in a maximum degree, to advance a child's health, emotional, and physical well-being and to give and afford a child the affection of both parents and a sense of security. Neither parent will, directly or indirectly, influence a child so as to prejudice a child against the other parent. Each parent will endeavor to guide a child so as to promote the affectionate relationship between a child and the other parent. The parties will cooperate with each other in carrying out the provisions of this order for a child's best interests. Whenever it seems necessary to adjust, vary, or increase the time allotted to either party, or otherwise take action regarding a child, each of the parties shall act in the best interests of the child. Neither party shall do anything which may estrange the other from the child, injure the child's opinion of the other party, or which will hamper the free and natural development of the child for the other party.

14. The parent with primary physical custody shall notify the friend of the court in writing whenever the address of a minor child changes. The domicile of the minor child may not be moved from the State of Michigan without prior approval of the court.

15. The Uniform Child Support Order is incorporated by reference (form FOC 10/52).

16. Except as provided in item 17, neither parent shall exercise parenting time in a foreign country/nation that is not a party to the Hague Convention on the Civil Aspects of International Child Abduction.

17. Based on written agreement of the parties, _____ may exercise parenting time in _____, which is not a party to the Hague Convention on the Civil Aspects of International Child Abduction.

Plaintiff (if consent/stipulation) Date

Defendant (if consent/stipulation) Date

Plaintiff's attorney Date

Defendant's attorney Date

Prepared by: _____
Name (type or print)

Date

Judge

CERTIFICATE OF MAILING

I served a copy of this order on the parties or their attorneys by first-class mail addressed to their last-known addresses as defined by MCR 2.107(C)(3). I declare under the penalties of perjury that this certificate of mailing has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Signature

COURT USE ONLY

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	UNIFORM CHILD SUPPORT ORDER <input type="checkbox"/> EX PARTE <input type="checkbox"/> TEMPORARY <input type="checkbox"/> MODIFICATION <input type="checkbox"/> FINAL	CASE NO. and JUDGE
--	--	---------------------------

Court address _____ Court telephone no. _____

Plaintiff's name, address, and telephone no.	v	Defendant's name, address, and telephone no.
Plaintiff's attorney, bar no., address, and telephone no.		Defendant's attorney, bar no., address, and telephone no.
Plaintiff's source of income name, address, and telephone no.		Defendant's source of income name, address, and telephone no.

- This order is entered after hearing. after statutory review. on stipulation/consent of the parties.
- The friend of the court recommends child support be ordered as follows.
- If you disagree with this recommendation, you must file a written objection with _____ on or before **21 days** from the date this order is mailed. If you do not object, this proposed order will be presented to the court for entry.
- Attached are the calculations pursuant to MCL 552.505(1)(h) and MCL 552.517b.

IT IS ORDERED, unless otherwise ordered in item 11 or 12:
 Standard provisions have been modified (see item 11 or 12).

1. The children who are supported under this order and the payer and payee are:

Payer:	Payee:
Children's names and annual overnights with payer:	
Children's names	Overnights

Effective _____, the payer shall pay a monthly child support obligation for the children named above.

1. **Item 1** (continued).

Children supported:	1 child	2 children	3 children	4 children	5 or more children
Base Support: (includes support plus or minus premium adjustment for health-care insurance)					
Support:	\$	\$	\$	\$	\$
Premium adjust:	\$	\$	\$	\$	\$
Subtotal:	\$	\$	\$	\$	\$
Ordinary medical:	\$	\$	\$	\$	\$
Child care:	\$	\$	\$	\$	\$
Other:	\$	\$	\$	\$	\$
Benefit credit:	\$	\$	\$	\$	\$
Total:	\$	\$	\$	\$	\$

Support was reduced because payer's income was reduced.

Uninsured Health-Care Expenses. All uninsured health-care expenses exceeding the annual ordinary medical amount will be paid _____ % by the plaintiff and _____ % by the defendant. Uninsured expenses exceeding the annual ordinary medical amount for the year they are incurred that are not paid within 28 days of a written payment request may be enforced by the friend of the court. The annual ordinary medical amount is _____.

Obligation Ends. Except for child care, or as otherwise ordered, support obligations for each child end on the last day of the month the child turns age 18.

Post-majority Support: The following children will be attending high school on a full-time basis after turning 18 years of age. Therefore, the support obligation for each specific child ends on the last day of the month as follows, except in no case may it extend beyond the time the child reaches 19 years and 6 months of age:
(Specify name of child and date obligation ends.)

Child Care. The parties must notify each other of changes in child-care expenses and must additionally notify the friend of the court if the changes end those expenses. The child-care obligation for each child ends on August 31 following the child's 12th birthday, at which time the total child care obligation reduces by that child's pro rata share unless specified differently in this order.

2. **Health-Care Coverage.** For the benefit of the children, the plaintiff defendant shall maintain health-care coverage (as defined in MCL 552.602) that includes payment for hospital, dental, optical, and other health-care expenses when that coverage is accessible to the child and available at a reasonable cost. The reasonable cost is the parent's net cost of adding the children to the parent's coverage
 up to a maximum of \$ _____ for plaintiff. up to a maximum of \$ _____ for defendant.
 not to exceed 6% of the plaintiff's/defendant's gross income.
3. **Income Withholding.** Income withholding takes immediate effect. Payments shall be made through the Michigan State Disbursement Unit unless otherwise ordered in item 12.
4. **Qualified Medical Support Order.** This order is a qualified medical support order with immediate effect pursuant to 29 USC 1169. To qualify this order, the friend of the court shall issue a notice to enroll pursuant to MCL 552.626b. A parent may contest the notice by requesting a review or hearing concerning availability of health care at a reasonable cost.
5. **Retroactive Modification, Surcharge for Past-Due Support, and Liens for Unpaid Support.** Except as provided by MCL 552.603, support is a judgment the date it is due and is not modifiable retroactively. A surcharge may be added to past-due support. Unpaid support is a lien by operation of law and the payer's property can be encumbered or seized if an arrearage accrues in an amount greater than the periodic support payments payable for two months under the payer's support order.

6. **Address, Employment Status, Health Insurance.** Both parties shall notify the friend of the court in writing of: a) their mailing and residential addresses and telephone numbers; b) the names, addresses, and telephone numbers of their sources of income; c) their health-maintenance or insurance companies, insurance coverage, persons insured, or contract numbers; d) their occupational or driver's licenses; and e) their social security numbers unless exempt by law pursuant to MCL 552.603. Both parties shall notify the friend of the court in writing within 21 days of any change in this information. Failure to do so may result in a fee being imposed.

7. **Foster-Care Assignment.** When a child is placed in foster care, that child's support is assigned to the Michigan Department of Health and Human Services while under the state's jurisdiction and to the funding county while placed in a county-funded program.

8. **Redirection and Abatement.** As provided by MCL 552.605d and subject to statutory procedures, the friend of the court may redirect support paid for a child to the person who is providing the actual care, support, and maintenance of that child, and shall abate support charges to zero for a child who resides on a full-time basis with the payer of support or if the payer of support will be incarcerated for 180 consecutive days or more without the ability to pay.

When friend of the court becomes aware that the payer's condition meets the definition of incapacitation as defined in the current or subsequent Michigan Child Support Formula, monthly support charges shall abate and be temporarily reduced to zero effective the date that the friend of the court office provides notice of the abatement to the parties and to the court. Support charges shall be reinstated effective 60 days after the incapacitation ends. The office shall provide notice of reinstatement to the parties and to the court that specifies the date charges will be effective.

Either party may object to the abatement or reinstatement by filing a written objection with the court within 21 days following when the notice was filed, or by filing a motion. If a timely objection is received, the friend of the court shall either set the objection for hearing or complete a support review with an effective date no earlier than the date of filing of that notice.

Based on a motion by either party or a recommendation following a review by the friend of the court, the amount abated may be later corrected based on the parties' incomes or ability to pay during the abatement period.

9. **Fees.** The payer of support shall pay statutory and service fees as required by law.

10. **Review.** Each party to a support order may submit a written request to have the friend of the court review the order. The friend of the court is not required to act on more than one request received from a party each 36 months. A party may also file a motion to modify this support order.

11. **Michigan Child Support Formula Deviation.** The support provisions ordered do not follow the Michigan Child Support Formula. The attached deviation addendum (FOC 10d) provides the basis for deviation and the required findings by the court.

12. **Other:** (Attach separate sheets as needed.)

13. **Prior Orders. This order supersedes all prior child support orders and all continuing provisions are restated in this order.** Past-due amounts owed under any prior support order in this case are preserved and paid at the rate calculated using the arrearage guideline in the Michigan Child Support Formula.

Judge signature and date

Plaintiff (if consent/stipulation) Date Defendant (if consent/stipulation) Date

Plaintiff's attorney Date Defendant's attorney Date

Prepared by: _____
Name (type or print)

CERTIFICATE OF MAILING

I served a copy of this uniform child support order on the parties or their attorneys by first-class mail addressed to their last-known addresses as defined by MCR 3.203. I also served the Deviation Addendum (FOC 10d) with this order. I declare under the penalties of perjury that this certificate of mailing has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Signature

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	UNIFORM CHILD SUPPORT ORDER <input type="checkbox"/> EX PARTE <input type="checkbox"/> TEMPORARY <input type="checkbox"/> MODIFICATION <input type="checkbox"/> FINAL	CASE NO. and JUDGE
--	--	---------------------------

Court address _____ Court telephone no. _____

Plaintiff's name, address, and telephone no.	v	Defendant's name, address, and telephone no.
Plaintiff's attorney, bar no., address, and telephone no.		Defendant's attorney, bar no., address, and telephone no.
Plaintiff's source of income name, address, and telephone no.		Defendant's source of income name, address, and telephone no.

- This order is entered after hearing. after statutory review. on stipulation/consent of the parties.
- The friend of the court recommends child support be ordered as follows.
- If you disagree with this recommendation, you must file a written objection with _____ on or before **21 days** from the date this order is mailed. If you do not object, this proposed order will be presented to the court for entry.
- Attached are the calculations pursuant to MCL 552.505(1)(h) and MCL 552.517b.

IT IS ORDERED, unless otherwise ordered in item 11 or 12:
 Standard provisions have been modified (see item 11 or 12).

1. The children who are supported under this order and the payer and payee are:

Payer:	Payee:
Children's names and annual overnights with payer:	
Children's names	Overnights

Effective _____, the payer shall pay a monthly child support obligation for the children named above.

1. **Item 1** (continued).

Children supported:	1 child	2 children	3 children	4 children	5 or more children
Base Support: (includes support plus or minus premium adjustment for health-care insurance)					
Support:	\$	\$	\$	\$	\$
Premium adjust:	\$	\$	\$	\$	\$
Subtotal:	\$	\$	\$	\$	\$
Ordinary medical:	\$	\$	\$	\$	\$
Child care:	\$	\$	\$	\$	\$
Other:	\$	\$	\$	\$	\$
Benefit credit:	\$	\$	\$	\$	\$
Total:	\$	\$	\$	\$	\$

Support was reduced because payer's income was reduced.

Uninsured Health-Care Expenses. All uninsured health-care expenses exceeding the annual ordinary medical amount will be paid _____ % by the plaintiff and _____ % by the defendant. Uninsured expenses exceeding the annual ordinary medical amount for the year they are incurred that are not paid within 28 days of a written payment request may be enforced by the friend of the court. The annual ordinary medical amount is _____.

Obligation Ends. Except for child care, or as otherwise ordered, support obligations for each child end on the last day of the month the child turns age 18.

Post-majority Support: The following children will be attending high school on a full-time basis after turning 18 years of age. Therefore, the support obligation for each specific child ends on the last day of the month as follows, except in no case may it extend beyond the time the child reaches 19 years and 6 months of age:
(Specify name of child and date obligation ends.)

Child Care. The parties must notify each other of changes in child-care expenses and must additionally notify the friend of the court if the changes end those expenses. The child-care obligation for each child ends on August 31 following the child's 12th birthday, at which time the total child care obligation reduces by that child's pro rata share unless specified differently in this order.

2. **Health-Care Coverage.** For the benefit of the children, the plaintiff defendant shall maintain health-care coverage (as defined in MCL 552.602) that includes payment for hospital, dental, optical, and other health-care expenses when that coverage is accessible to the child and available at a reasonable cost. The reasonable cost is the parent's net cost of adding the children to the parent's coverage
 up to a maximum of \$ _____ for plaintiff. up to a maximum of \$ _____ for defendant.
 not to exceed 6% of the plaintiff's/defendant's gross income.
3. **Income Withholding.** Income withholding takes immediate effect. Payments shall be made through the Michigan State Disbursement Unit unless otherwise ordered in item 12.
4. **Qualified Medical Support Order.** This order is a qualified medical support order with immediate effect pursuant to 29 USC 1169. To qualify this order, the friend of the court shall issue a notice to enroll pursuant to MCL 552.626b. A parent may contest the notice by requesting a review or hearing concerning availability of health care at a reasonable cost.
5. **Retroactive Modification, Surcharge for Past-Due Support, and Liens for Unpaid Support.** Except as provided by MCL 552.603, support is a judgment the date it is due and is not modifiable retroactively. A surcharge may be added to past-due support. Unpaid support is a lien by operation of law and the payer's property can be encumbered or seized if an arrearage accrues in an amount greater than the periodic support payments payable for two months under the payer's support order.

6. **Address, Employment Status, Health Insurance.** Both parties shall notify the friend of the court in writing of: a) their mailing and residential addresses and telephone numbers; b) the names, addresses, and telephone numbers of their sources of income; c) their health-maintenance or insurance companies, insurance coverage, persons insured, or contract numbers; d) their occupational or driver's licenses; and e) their social security numbers unless exempt by law pursuant to MCL 552.603. Both parties shall notify the friend of the court in writing within 21 days of any change in this information. Failure to do so may result in a fee being imposed.

7. **Foster-Care Assignment.** When a child is placed in foster care, that child's support is assigned to the Michigan Department of Health and Human Services while under the state's jurisdiction and to the funding county while placed in a county-funded program.

8. **Redirection and Abatement.** As provided by MCL 552.605d and subject to statutory procedures, the friend of the court may redirect support paid for a child to the person who is providing the actual care, support, and maintenance of that child, and shall abate support charges to zero for a child who resides on a full-time basis with the payer of support or if the payer of support will be incarcerated for 180 consecutive days or more without the ability to pay.

When friend of the court becomes aware that the payer's condition meets the definition of incapacitation as defined in the current or subsequent Michigan Child Support Formula, monthly support charges shall abate and be temporarily reduced to zero effective the date that the friend of the court office provides notice of the abatement to the parties and to the court. Support charges shall be reinstated effective 60 days after the incapacitation ends. The office shall provide notice of reinstatement to the parties and to the court that specifies the date charges will be effective.

Either party may object to the abatement or reinstatement by filing a written objection with the court within 21 days following when the notice was filed, or by filing a motion. If a timely objection is received, the friend of the court shall either set the objection for hearing or complete a support review with an effective date no earlier than the date of filing of that notice.

Based on a motion by either party or a recommendation following a review by the friend of the court, the amount abated may be later corrected based on the parties' incomes or ability to pay during the abatement period.

9. **Fees.** The payer of support shall pay statutory and service fees as required by law.

10. **Review.** Each party to a support order may submit a written request to have the friend of the court review the order. The friend of the court is not required to act on more than one request received from a party each 36 months. A party may also file a motion to modify this support order.

11. **Michigan Child Support Formula Deviation.** The support provisions ordered do not follow the Michigan Child Support Formula. The attached deviation addendum (FOC 10d) provides the basis for deviation and the required findings by the court.

12. **Other:** (Attach separate sheets as needed.)

13. **Prior Orders. This order supersedes all prior child support orders and all continuing provisions are restated in this order.** Past-due amounts owed under any prior support order in this case are preserved and paid at the rate calculated using the arrearage guideline in the Michigan Child Support Formula.

Judge signature and date

Plaintiff (if consent/stipulation) Date Defendant (if consent/stipulation) Date

Plaintiff's attorney Date Defendant's attorney Date

Prepared by: _____
Name (type or print)

CERTIFICATE OF MAILING

I served a copy of this uniform child support order on the parties or their attorneys by first-class mail addressed to their last-known addresses as defined by MCR 3.203. I also served the Deviation Addendum (FOC 10d) with this order. I declare under the penalties of perjury that this certificate of mailing has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Signature

Form FOC 10/52 and Form FOC 89

UNIFORM CHILD SUPPORT ORDER AND ORDER REGARDING CUSTODY AND PARENTING TIME

Use this form if:

- you had a hearing on your Motion Regarding Custody (form FOC 87) and both you and the other party (and a third party) agree to sign the order without another hearing; or
- you had a hearing on your Motion Regarding Custody (form FOC 87) and the other party (and a third party) will not sign the order; or
- you and the other party (and a third party) have agreed on the custody, parenting time, and support and want the court to sign your proposed order without having to file a motion and attend a hearing on the motion.

ORDER CHECKLIST

Use the following checklist to make sure you have done all the steps that are needed.

DID YOU . . .

1. Fill out all requested information on the form? YES
2. Make all necessary copies? YES
3. Get the judge's signature? (NOTE: See pages 3-5 for details) YES
4. Return to the clerk's office with all copies of the signed order? YES
5. Make sure the clerk stamps all copies of the signed order? YES
6. Keep one copy of the signed order for yourself? YES
7. Mail (serve) a copy of the order on the other party and on any other custodian/guardian after it was stamped by the clerk? YES
8. Give two copies of the completed form to the clerk of the court? YES

If you cannot answer "yes" to all the above steps, you do not have a valid order.

By using this form packet you are representing yourself in a court action regarding custody, parenting time, and support. In order to receive the action you seek, you must follow the instructions in this packet. If you fail to do even one of the required steps, the order you get from the court may not give you the custody you want. **NOTE:** Regardless of the custody you ask for, the court is required to use the Child Custody Act in deciding what custody should be. If you filed the motion form FOC 87, you are responsible for preparing the order even if it is not what you asked for.

If you have any questions about any steps in the process, refer to pages 3 through 5 of this booklet for details.

What instructions are in this packet:

Pages 3 and 4 - Instructions for getting a stipulated (mutually agreed upon) order signed.

Pages 5 - Instructions for getting an order signed after a hearing.

INSTRUCTIONS FOR GETTING A STIPULATED (MUTUALLY AGREED UPON) ORDER SIGNED (when both parties have signed the order without a hearing)

»» SIGNING AND FILING OF ORDER

NOTE: A hearing on a stipulated order is not necessary unless the judge requests it.

1. Fill out the order form.

Use the instructions on page 6. Be careful not to make mistakes.

Make at least five copies of the form after you have filled it out.

2. Approval by friend of the court.

In some courts the order has to be approved by the friend of the court before the judge will sign it. Contact the friend of the court office and ask if the order must be approved by the friend of the court. Then complete either step a or b below.

a. If the order must be approved by the friend of the court, go to the friend of the court office with the original and five copies of the order. Leave the order with the office. Someone from the office should tell you when to come back for the order or should call you when the order has been approved. If you do not hear from the office within 5 days, contact the office to find out when to pick up the order. Go back and pick up the order. Then complete step 3 below.

b. If the order does not need to be approved by the friend of the court, complete step 3 below.

3. Get the order to the judge and get signed copies.

Since the other party or third party has signed the order, contact the clerk of the court for instructions to get the order signed by the judge. Listen carefully to all the instructions for getting the order signed. Every circuit has a different way of handling the signing of orders. Ask how to get at least four copies of the order after it is signed by the judge.

»» SERVING THE ORDER ON THE OTHER PARTY OR PARTIES

1. Serve the signed order on the other party.

The other party must be served with (notified of) one copy of the signed order.

NOTE: Serve the papers by mailing them to the other party by first-class mail.

What you need for service:

One copy of FOC 10/52 and 89 - for the other party

Two copies of FOC 10/52 and 89 - for proof of service

Any additional copies of FOC 10/52 and 89 - for other custodian or guardian if there is someone other than the other parent who has care or custody of the child(ren)

Mail one copy to the other party. If there is a custodian or guardian, mail one copy to that person. Then fill out the Certificate of Mailing on the front of the remaining three copies. Keep one copy for your own records.

2. Return to the county clerk.

Once you have mailed the order and filled out the Certificate of Mailing on the remaining three copies, return to the county clerk's office with two copies. Remember to keep one copy for your own records. The clerk will deliver one copy to the friend of the court.

INSTRUCTIONS FOR GETTING THE ORDER SIGNED AFTER A HEARING

»» SIGNING AND FILING OF AN ORDER

1. Fill out the order form.

Normally you will fill out the order at the hearing on the motion. Use the instructions on page 6. Be careful not to make mistakes.

Make copies of the form based on the instructions on either page 3 of this booklet or in booklets for forms FOC 53 or FOC 54 depending on your situation.

2. Approval by friend of the court.

In some courts the order has to be approved by the friend of the court before the judge will sign it. Contact the friend of the court office and ask if the order must be approved by the friend of the court. Then complete either step a or b below.

a. If the order must be approved by the friend of the court, go to the friend of the court office with the original and five copies of the order. Leave the order with the office. Someone from the office should tell you when to come back for the order or should call you when the order has been approved. If you do not hear from the office within 5 days, contact the office to find out when to pick up the order. Go back and pick up the order. Then complete step 3 below.

b. If the order does not need to be approved by the friend of the court, complete step 3 below.

3. Get the order signed by the judge.

After you have filled out the order, you must have it signed by the judge. **If both you and the other party sign the order to show you both approve the order, then go to pages 3 and 4 of this booklet for further instructions on getting the order signed by the judge.** Otherwise you must do either of the following:

a. Schedule and attend a hearing to get the order signed.

(Use the packet for form FOC 53, Notice of Hearing to Enter Order.)

b. Notify the other party in writing that the order will be given to the judge to sign and that he or she has 7 days to file any written objections. If no objections are filed by the other party, the order can be signed.

(Use the packet for form FOC 54, Notice to Enter Order without Hearing.)

INSTRUCTIONS FOR COMPLETING "ORDER REGARDING CUSTODY AND PARENTING TIME" AND "UNIFORM CHILD SUPPORT ORDER"

Please print neatly. After filling in the form, you will need to make copies. Items A through E and form FOC 10/52 must be completed before the order can be given to the judge for signature. Please read the instructions for each item. Then fill in the correct information for that item on the form.

- A** Before you fill in the Case No., get your copy of the Motion (form FOC 87) or your court papers for custody, divorce, annulment, separate maintenance, family support, or paternity. Copy the Case No. from that paper onto this form.
- B** Also use your court papers to fill in the "Plaintiff" and "Defendant" boxes and, if applicable, the "Third Party" box. Copy the names from these court papers onto all pages of this form. For example, if your name is in the box that says "plaintiff," then you should write your name in the "plaintiff" box on this order form.

C Fill in this information only if there was a hearing on a Motion Regarding Custody.

D If you filed a Motion Regarding Custody (form FOC 87) and the other party will not sign the order, a hearing to enter the order is required. Check the box "after hearing."

If you filed a Motion Regarding Custody (form FOC 87) and the other party will sign the order without a hearing to enter the order, check the box "on consent of the parties."

If you and the other party are filling out this order based on an agreement between both of you and you are not filing a motion with the court, check the box "on consent/stipulation of the parties." Even if you have checked this box, the court may still require a hearing. If a hearing is required, follow the directions on scheduling a hearing in the booklet for form FOC 53, Notice of Hearing to Enter Order.

E Check the box for item 2 only if you filed a Motion Regarding Custody (form FOC 87). Check the box for item 3 only if the other party filed a Response to Motion Regarding Custody (form FOC 88). Use the following instructions for items 4 through 17.

Check only those boxes that say what the judge or referee ordered at the hearing on the motion. Then write in the blank spaces provided what the judge or referee ordered at the hearing. This information must state as closely as possible the exact words of the judge or referee. Use the notes you took at the hearing when filling out this part of the order form.

If you did not check item 2, you and the other party are stipulating to the order. This means that you both have agreed on what you want the court to order and have not filed a motion. Since there may not be a hearing, you must write in as much detail as possible exactly what you agree on. Make sure you include everything you agreed on. Anything that you do not write down on this form will not be ordered even if you and the other party had agreed on it. If the parties agreed to parenting time in a foreign country/nation that is not a party to the Hague Convention, check item 17, then write the names of the parent and the foreign country/nation.

Complete FOC 10/52 using the instructions for that form. Note that the most recent support order supersedes all prior orders regarding support and that all continuing support provisions must be restated in the most recent order.

If you filed a motion (form FOC 87) and the other party has agreed to sign the order without a hearing to enter the order, both you and the other party must sign the order. If the other party will not sign the order without a hearing to enter the order, follow the directions on scheduling a hearing in the booklet for form FOC 53, Notice of Hearing to Enter Order. If you and the other party are stipulating to the order, you both must sign the order.

Some courts require the friend of the court to approve the order before the judge will sign it. To find out if this is required, contact the friend of the court office. If it is required, see either page 3 or 5 of this booklet for directions on getting the friend of the court's approval. To find out how to get the order signed, contact the friend of the court office for instructions. See either page 3 or 5 of this booklet for details. On the date you serve a copy on the other party, write in the date and sign your name on the remaining three copies.

Return to the county clerk with two copies.

You must read this booklet and other booklets dealing with orders for directions on the legal process.

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	DOMESTIC RELATIONS JUDGMENT INFORMATION, PAGE 1 <input type="checkbox"/> TEMPORARY <input type="checkbox"/> FINAL	CASE NO.
--	---	-----------------

USE NOTE: Complete this form and file it with the friend of the court (**do not file this form with the office of the clerk of the court**) when the first temporary custody, parenting-time, or support order is entered and when submitting any final proposed judgment awarding custody, parenting time, or support. Mail a copy to each party and file proof of mailing with the court (may use form MC 302, Proof of Mailing).

The information previously provided is changed is unchanged. (Complete only the fields that have changed.)

Date

Signature

Plaintiff Information

Defendant Information

Name		Name	
Address		Address	
Social security number	Telephone number	Social security number	Telephone number
E-mail address		E-mail address	
Employer name, address, telephone number, and FEIN (if known)		Employer name, address, telephone number, and FEIN (if known)	
Driver's license number and state		Driver's license number and state	
Occupational license number(s), type(s), issuing state(s), and date(s)		Occupational license number(s), type(s), issuing state(s), and date(s)	

CUSTODY PROVISIONS

sole, plaintiff = P sole, defendant = D joint = J other = O _____
(must identify)

Child's name	Social security number	Date of birth	Physical custody P, D, J, O	Child's primary residence address	Legal custody P, D, J, O

SUPPORT PROVISIONS

Support provisions are stated in the Uniform Support Order.
Medical Support provisions are stated on page 2 of this form.

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	DOMESTIC RELATIONS JUDGMENT INFORMATION, PAGE 2 <input type="checkbox"/> TEMPORARY <input type="checkbox"/> FINAL	CASE NO.
--	---	-----------------

MEDICAL SUPPORT PROVISIONS: List the name of each insurance provider for the plaintiff and the defendant. Then enter the name of each child in this case who is covered by that provider and the type of coverage provided.

Plaintiff's Insurance Coverage

Provider name and address	Policy/Group no.	Cert. no.	Child(ren)'s name(s)	Medical	Dental	Optical	Other

Defendant's Insurance Coverage

Provider name and address	Policy/Group no.	Cert. no.	Child(ren)'s name(s)	Medical	Dental	Optical	Other

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY		VERIFIED STATEMENT				CASE NO.	
1. Parent's last name			First name	Middle name	2. Any other names by which parent is or has been known		
3. Date of birth		4. Social security number			5. Driver's license number and state		
6. Mailing address and residence address (if different)							
7. E-mail address							
8. Eye color	9. Hair color	10. Height	11. Weight	12. Race	13. Gender	14. Scars, tattoos, etc.	
15. Mobile telephone no.		16. Home telephone no.		17. Work telephone no.		18. Occupation	
19. Business/Employer's name and address						20. Gross weekly income	
21. Did this parent apply for or receive public assistance? If yes, please specify kind and case number. <input type="checkbox"/> Yes <input type="checkbox"/> No							
22. Other parent's last name			First name	Middle name	23. Any other names by which parent is or has been known		
24. Date of birth		25. Social security number			26. Driver's license number and state		
27. Mailing address and residence address (if different)							
28. E-mail address							
29. Eye color	30. Hair color	31. Height	32. Weight	33. Race	34. Gender	35. Scars, tattoos, etc.	
36. Mobile telephone no.		37. Home telephone no.		38. Work telephone no.		39. Occupation	
40. Business/Employer's name and address						41. Gross weekly income	
42. Did this parent apply for or receive public assistance? If yes, please specify kind and case number. <input type="checkbox"/> Yes <input type="checkbox"/> No							
43. a. Name and sex of minor child in case		M / F	b. Birth date	c. Age	d. Soc. sec. no.	e. Residential address	
44. a. Name and sex of other minor child of either party		M / F	b. Birth date	c. Age	d. Residential address		
45. Health care coverage available for each minor child							
a. Name of minor child		b. Name of policy holder		c. Name of insurance co./HMO		d. Policy/Certificate/Contract/Group no.	
46. Name(s) and address(es) of person(s) other than parties, if any, who may have custody of child(ren) during pendency of this case.							

I declare that the statements above are true to the best of my information, knowledge, and belief.

Date

Signature

If any of the public assistance information above changes before your judgment is entered, you are required to give the friend of the court written notice of the change. If you want child support services, complete form DHS 1201-D, available at your local friend of the court office or courts.mi.gov/Administration/SCAO/Forms/courtforms/domesticrelations/generalfoc/dhs1201d.pdf